



State of Arizona
Department of Education

Jaime A. Molera
Superintendent of
Public Instruction

SPED 03-06

M E M O R A N D U M

August 27, 2002

TO: Other State Agencies
Others Interested in Special Education

FROM: Mary Mitchell
Surrogate Parent Supervisor
Exceptional Student Services

Theresa A. Schambach
Dispute Resolution Coordinator
Exceptional Student Services

Steven N. Mishlove
Director of Administrative Services
Exceptional Student Services

RE: Surrogate Parent Brochure

Enclosed are surrogate parent brochures. Please use the brochure as a recruitment tool and information guide for prospective surrogate parents.

The surrogate parents serving students should have completed their Class One Fingerprint requirements by January 1, 2002. Please inform the surrogate parents that the Arizona Department of Education/Exceptional Student Services (ADE/ESS) will reimburse fingerprint costs.

You may also download the brochure from our website at www.ade.az.gov/ess. For information on surrogate parent training, fingerprint requirements/reimbursement, contact Laura Gelardo, Surrogate Parent Coordinator at 602-364-0866 or via e-mail at lgelard@ade.az.gov. Please contact Mary Mitchell at 602-364-0542 or via e-mail at mmitch@ade.az.gov for all other inquiries.